How to unblock macros in Public Entities Quarterly Reporting workbook

Background

Microsoft is making security changes so that any Microsoft office files downloaded from the internet which contain macros will be blocked by default. While it may be frustrating to users, it ensures they stay safe online, which is of critical importance. This change has started to roll out to those on the Beta/Insiders channel of the Office 365 subscription.

Previously, when users opened macro files with the Mark of the Web, there was a warning which required the user to Enable Content.



Unfortunately, too many users were clicking **"Enable Content"** without considering whether the file is safe.

The new behavior that users will see is a message: **"Microsoft has blocked macros from running because the source of this file is untrusted"**. This will be the same message for most files downloaded from the internet, so even safe macros will have this warning. Microsoft is hoping that users will only enable files they trust.



The steps to unblock a file are:

- 1. Close the workbook
- 2. Navigate to the location where the workbook is saved
- 3. Right-click on the file and select Properties from the menu

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4. Check the **Unblock** box, then click **OK**

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General Secu	rity Details Previous Versions
X	Entities Quarterly Reporting 202223V1.1.2 (1).xlsm
Type of file:	Microsoft Excel Macro-Enabled Worksheet (xlsm)
Opens with:	Excel Change
Location:	C:\Users\1795\Downloads
Size:	2.30 MB (2,422,466 bytes)
Size on disk:	2.31 MB (2,428,928 bytes)
Created:	Today, June 23, 2022, 29 minutes ago
Modified:	Today, June 23, 2022, 29 minutes ago
Accessed:	Today, June 23, 2022, 29 minutes ago
Attributes:	Read-only Hidden Advanced
Security:	This file came from another computer and might be blocked to help protect this computer.
	OK Cancel Apply

5. Open the workbook

Now the workbook will be unblocked and the macros can now be run. It is essential to only unblock files from sources that you trust.